
Dealership Finance Manager Resume

Job Objective

Inspiring Dealership Finance Manager is looking for employment that challenges me and that enhances my experience in the field.

Highlights of Qualifications:

- Outstanding experience of generating quality assets
 - Sound knowledge of auto industry
 - Profound knowledge of dealership procedures
 - Ability to maximize productivity of store
 - Ability to prepare reports
 - Amazing communication skills in both oral and written forms
 - Ability to resolve all customer issues
 - Ability to work in remote areas
 - Ability to interpret all documents
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Professional Experience:

Dealership Finance Manager
Sun Harbor Buick, Bryants Pond, ME
October 2008 – Present

- Provided financial services to automotive customers.
- Coordinated with departments and evaluated customer credit worthiness.
- Designed all finance and legal documents for various product and services.
- Evaluated automobile purchase information and contract data.
- Analyzed credit reports for all information.
- Prepared required transaction documents and loan agreements.
- Monitored data provisions and disclosure data for automobile contracts.
- Ensured compliance to local, state and federal regulations.

Dealership Finance Sales Representative
Citizens Automobile Finance, Bryants Pond, ME
August 2003 – September 2008

- Maintained communication with all clients for services.
 - Prepared market summary reports and monitored industry trends.
 - Assisted and developed strategies to facilitate market share.
 - Developed and maintained efficient relationship with dealers.
 - Facilitated business with existing leaders and prospects.
 - Coordinated with sales managements to design sales strategies.
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Education:

Bachelor's Degree in Finance
Angelina College, Lufkin, TX

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