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## Delivery Helper Resume

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### Job Objective

Seeking a position in your company as a Delivery Helper where I can get an opportunity to exhibit my dedication and skills.

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### Highlights of Qualifications:

- Hands-on experience in delivering mattresses and electronics to customers
  - Immense knowledge of metro areas
  - Excellent knowledge of weights and measures
  - Ability to evaluate and ensure compliance to instructions
  - Ability to multi task and prioritize work as per requirement
  - Familiarity of performing basic math in functions
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### Professional Experience:

Delivery Helper  
C.S. Wo & Sons, Ltd., Evansville, IN  
August 2012 – Present

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### Responsibilities:

- Communicated with customers and vendors in professional manner.
- Assisted in loading and unloading of product and ensured no damage is incurred.
- Coordinated with customers before leaving warehouse in the morning.
- Provided assistance to lift and carry heavy appliances and mattresses.
- Maintained knowledge of any change in delivery timings and informed driver accordingly.
- Ensured resolution of delivery issues efficiently.

Delivery Helper  
Schott Distributing Co., Evansville, IN  
May 2009 – July 2012

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### Responsibilities:

- Assisted in loading and unloading of home furnishing for delivery purposes.
  - Ensured compliance to product handling standards.
  - Evaluated sales order for products prior to loading merchandise.
  - Maintained neat and clean work area at all times.
  - Operated mechanical and manual equipments effectively.
  - Documented delivery orders and ensured compliance to timeframe.
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### Education:

Bachelor's Degree in Business  
Henderson State University, Arkadelphia, AR

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