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# DELIVERY SUPERVISOR RESUME

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## Objective:

To secure Delivery Supervisor job where my abilities and experiences will help me advance in the field.

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## Highlights of Qualifications:

- Huge experience as a Delivery Supervisor in manufacturing environment
  - Outstanding knowledge of unit scheduling and inventory control
  - Familiarity with unit products, processes and departmental relationships
  - Sound knowledge of Inventory Control and Safety Practices
  - Strong oral and written communication skills
  - Excellent analytical and interpersonal skills
  - Amazing ability to ensure a safe industrial work environment
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## Professional Experience:

Delivery Supervisor, August 2005 to till date  
Diakon Logistics, Long Island City, NY

- Monitored staff works adhering to policies and procedures.
- Reviewed production, productivity, quality, and customer-service standards.
- Identified shipping system improvements and resolved problems.
- Planned deliveries by reviewing production results and orders.
- Established and monitored delivery routes.
- Identified variances and implemented corrective actions.
- Managed personnel, material and equipment in supporting Client initiatives.

Delivery Supervisor, June 2002 to July 2005  
Acro Service Corp., Long Island City, NY

- Coordinated objects and manufacture mix supplies as scheduled.
  - Expedited in-process and finished goods rotation and movement.
  - Maintained safety and good housekeeping standards.
  - Worked with other departments to meet production schedules.
  - Trained, developed, and evaluated employees.
  - Ensured compliance to local and national labor agreements.
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## Education:

Bachelor's Degree in Civil Engineering, Hampton University, Hampton, VA

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