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## Dining Room Server Resume

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### Job Objective

Dining Room Server with exceptional customer service and communication skills looking for a job in your company.

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### Highlights of Qualifications:

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- Strong experience in serving food and beverages in restaurant dining room
  - Thorough knowledge of food service standards
  - Exceptional knowledge of dining room procedures and presentations
  - Familiarity with restaurant policies, service, bussing , customer relations and sanitation
  - Wide knowledge of variety of foods, cocktails and wines
  - Ability to take orders from customers
  - Ability to work in flexible schedules
  - Ability to carry heavy food trays from kitchen to dining areas
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### Professional Experience:

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#### Dining Room Server

Destination Hotels & Resorts, Pittsburgh, PA

August 2007 – Present

- Maintained the dining area clean and organized.
- Arranged tables and chairs in dining room.
- Cleaned and sanitized tables, chairs, coolers, freezers and other restaurant equipment.
- Obtained customer orders and delivered them on-time.
- Cleared clutter from tables in between courses.
- Followed attendance and uniform standards.
- Notified Manager about equipment maintenance problems.
- Communicated customer's additional food requests to kitchen staffs.

#### Dining Room Server

Kimpton Hotels and Restaurants, Pittsburgh, PA

May 2004 – July 2007

- Greeted and seated customers in a friendly manner.
  - Performed routine cleaning duties as scheduled.
  - Assisted in setting-up dining room as directed.
  - Served meals in proper dining fashion.
  - Provided catering services during special events.
  - Conducted service trainings to other Servers.
  - Ensured that quality of food served meets customer expectations.
  - Coordinated with kitchen staffs to ensure smooth and consistent dining operations.
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### Education:

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Associate Degree in Culinary Arts

Leeward Community College, Pearl City, HI

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