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## Disability Specialist Resume

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### Job Objective

Seeking position as a Disability Specialist in which my abilities as a specialist can be utilized to the fullest

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### Highlights of Qualifications:

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- Huge knowledge of medical terminology
  - Deep knowledge of Federal and State regulations
  - Familiarity with ERISA, FMLA, CFRA, ADA/FEHA, FMLA , Workers' Compensation, Ergonomics
  - Amazing ability to manage in team environment
  - Outstanding ability to meet Performance Competencies
  - Superior communication skills
  - Excellent problem solving and customer service skills
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### Professional Experience:

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Disability Specialist  
Sedgwick Claims Management Services, Montgomery, AL  
May 2006 – Present

- Authorized assigned claims and managed timely payments.
- Administered disability claims and coordinated with claimant and client.
- Collaborated with claimants of documentation.
- Analyzed referral of claims.
- Bargained settlement of claims.

Disability Specialist  
Social Security Administration, Montgomery, AL  
March 2003 – April 2006

- Acted as primary contact for client.
  - Coordinated with client and claimant.
  - Imparted customer service to claimant.
  - Collaborated with claimants of documentation.
  - Evaluated FMLA claims and managed certain types of leaves.
  - Handled disability and absence issues.
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### Education:

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Bachelor's Degree in Business Administration  
Villa Maria College, Buffalo, NY

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