
Diversity Consultant Resume

Job Objective

Seeking a Diversity Consultant position that offers an immediate challenging career opportunity and advancement.

Work Experience:

Diversity Consultant, August 2005 – Present
Compass Group, Tulare, CA

- Utilized information of supplier diversity and formulated new business opportunities.
- Analyzed data and trends to provide assessments and solutions.
- Assigned to prepare and submit reports for analysis and decision-making as related to diversity initiatives.
- Provided consulting services and fortified technical information of Diversity.

Diversity Consultant, May 2000 – July 2005
Verizon Wireless, Tulare, CA

- Advised managers on diversity practice.
 - Directed all aspects of diversity efforts within the business.
 - Planned and implemented formalized diversity training.
 - Ensured that Sector's diversity and training programs were fully compliant.
 - Developed diversity initiatives and costing system.
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Summary of Qualifications:

- Remarkable experience in Diversity and Human Resources Management
 - Sound knowledge of federal, state and local EEO/AAP compliance regulations
 - Good knowledge of diverse cultures and practices
 - Great ability to act independently and responsibly in a fast paced environment
 - Amazing ability to effectively manage time, multi-task and maintain confidential information
 - Strong project management skills
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Education:

Bachelor of Science in Human Resources Management, University of Iowa, Iowa City, IA

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