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## Doctors Office Nurse Resume

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### Job Objective

Seeking an opportunity by securing a Doctors Office Nurse position in order to help patients and gain experience and the benefits that come with it.

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### Highlights of Qualifications:

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- Proficient with professional nursing theory and practice
  - Sound knowledge of medical equipment and instruments
  - Thorough knowledge in applying and modifying treatment techniques
  - Ability to lift objects and people on a daily basis
  - Ability to respect people and rules
  - Strong listening and communication skills
  - Excellent modulation skills-putting up soft and gentle voice
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### Professional Experience:

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Doctors Office Nurse, August 2005 – Present  
HEALTHSOUTH CORPORATION, Oak Brook, IL

- Educated patients on the principles to develop a self-care program.
- Recorded all vital signs before the doctor examines the patient.
- Responded calmly to emergency work situations.
- Managed to be flexible and responsive during interactions.
- Administered appropriate patient care with concern and dedication.
- Ensured to maintain updated knowledge of medications and composition.

Doctors Office Nurse, May 2000 – July 2005  
Ada County Sheriff's Office, Oak Brook, IL

- Administered medical care to give and evaluate patient care.
  - Performed history and physical examinations on patients.
  - Provided counseling and instruction regarding patient health care concerns.
  - Adhered to the principles, methods and professional nursing care practices.
  - Assisted the physicians in following established standards and practices.
  - Discharged duties under the supervision of the doctor.
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### Education:

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Bachelor's Degree in Nursing, Lebanon College, Lebanon, NH

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