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## Documentum Administrator Resume

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### Job Objective

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Seeking a Documentum Administrator position that enables me to make positive contributions to the organization by utilizing my prior skills in the field.

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### Work Experience:

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Documentum Administrator, November 2007 – Present  
cyberThink, Inc, Birmingham, AL

- Assisted various departments such as development, analysis and database to resolve various issues in the production.
- Supported the various DBMods by developing the STPs and scripts, resolved any production fixes.
- Ensured that the changes made in the system are in accordance to the operating procedure.
- Upgraded and carried regular tests on the systems files and services check them regularly to ensure their smooth functioning.

Documentum Administrator, December 2001 – October 2007  
TEKsystems, Birmingham, AL

- Monitored the installation process of specific applications and systems.
  - Performed troubleshooting of the various process and systems.
  - Diagnosed the basic system and document problems.
  - Administered the system in accordance to the requirement.
  - Installed software and hardware, updated the system as per the requirement.
  - Resolved complex hardware and software problems, servers and networking connectivity issues.
  - Prepared logs and analyzed the data.
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### Summary of Qualifications:

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- Remarkable experience in administering documentum
  - Familiarity with Documentum Security Architecture and Access Control
  - Outstanding knowledge of the Documentum 6.0 and 6.5
  - Sound knowledge of development of the J2EE server
  - Profound knowledge of the WebServices and Ant and CVS
  - Ability to work with the PL and SQL procedures
  - Ability to work to work on Oracle and UNIX
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### Education:

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Bachelor's Degree in Computer Science, Haskell Indian Nations University, Lawrence, KS

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