
Economic Development Specialist Resume

Job Objective

To use my skills, training and experiences to secure a position as an Economic Development Specialist with a reputable company in the business

Highlights of Qualifications:

- Remarkable experience in private sector
 - Huge knowledge of small business entities
 - Proficient with MS Office suite
 - Amazing ability to participate in team approach
 - Outstanding ability to prioritize tasks
 - Superior organizational skills
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Professional Experience:

Economic Development Specialist
Department Of Commerce, Jackson, MS
May 2006 – Present

- Managed economic development investment project.
- Evaluated socioeconomic and demographic data.
- Reviewed regional economic trends.
- Carried out extensive research.
- Handled mitigates application deficiencies.
- Executed assessment of investment proposals.
- Formulated investment briefs from project profiles.

Economic Development Specialist
Skokomish Tribe, Jackson, MS
March 2003 – April 2006

- Aided Director of Economic Development Department.
 - Managed marketing, feasibility studies, site and business planning.
 - Coordinated with private and public entities.
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Education:

Ph. D. in Economics
Tufts University, Medford, MA

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