
Economic Self Sufficiency Specialist Resume

Job Objective

Seeking work as an Economic Self Sufficiency Specialist so I can use my skills and past experiences to better the company. Bringing specialized knowledge to the table to also improve your company with my skills

Highlights of Qualifications:

- Huge knowledge of information needed to rehabilitate physical and mental ailments
 - Deep knowledge of methods of compiling
 - Solid understanding of training techniques and content of English language
 - Familiarity with human behavior and performance
 - Superior communication skills
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Professional Experience:

Economic Self Sufficiency Specialist
Center for Community Solutions, Detroit, MI
May 2006 – Present

- Managed public health and Social Service Specialist occupations.
- Administered employees by assigning work.
- Coordinated with clients and patients.
- Carried out interviews and assessed records.
- Documented client progress and enhanced treatment plan.

Economic Self Sufficiency Specialist
Brightpoint Corp., Detroit, MI
March 2003 – April 2006

- Enforced policies and programs governing agency.
 - Coordinated with others to verify information.
 - Analyzed potential fraudulent situations.
 - Evaluated numerical and verbal data.
 - Regulated caseload and carried out mathematical computations.
 - Formulated records and reports.
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Education:

Bachelor's Degree in Social Work
Hood College, Frederick, MD

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