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# EDI ANALYST RESUME

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## Job Objective:

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To secure an EDI Analyst position in a well established organization with a stable environment.

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## Highlights of Qualifications:

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- Profound knowledge of EDI X12 standards in healthcare insurance
  - Extensive knowledge of SQL Server and Oracle
  - Proficient with EDI translators, EDI and FTP standards, ANSI X12/EDIFACT and XML
  - Comprehensive knowledge of EDI or EC (Electronic Commerce) systems
  - Sound knowledge of HIPAA privacy requirements
  - Familiar with HIPAA technical aspects related to claims and eligibility transactions
  - Proficient in Microsoft Office-Excel, Visio, Power Point, Word and Access
  - Excellent written and oral communication skills
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## Professional Experience:

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EDI Analyst  
Thermo Fisher Scientific Inc., Seattle, WA  
August 2005 – Present

- Established and supported communication with product users and suppliers to share information.
- Identified and recognized opportunities and resolved problems related to EDI.
- Prioritized customer requirements and maintained continuous improvement through customer feedback.
- Acted effectively as point-of-contact on status of EDI transactions from internal and external customers.
- Educated and trained staff of assigned business areas on EDI applications.
- Developed and prepared EDI documentation for internal and external use.

EDI Analyst  
Volt Computer Services, Seattle, WA  
May 2000 – July 2005

- Provided efficient technical support during and after implementation for EDI/FTP configurations and setup.
  - Conducted and performed analysis of EDI transactions, document and produced metric reports.
  - Proficiently participated in resolving EDI issues related to customer and supplier EDI requirements.
  - Manned for the efficient processing of incoming and outgoing EDI messages including customer and supplier connections.
  - Monitoring and administered the EDI system/application.
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## Education:

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Bachelors Degree in Accounting  
University of California, Berkeley, CA

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