
Election Observer Resume

Job Objective

Career-minded Election Observer in search of position with company where my skills and abilities can be used to their fullest potential.

Highlights of Qualifications:

- Highly experienced in electoral observation, monitoring, and management
 - Sound knowledge of all European Union institutions and their policies
 - Immense knowledge of public relations, financial management, and budgetary practices
 - Familiarity with electoral observation management, missions, and assessments
 - Ability to plan, implement, and manage EU EOM projects, effectively
 - Ability to comply with all applicable HR and procurement regulations, efficiently
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Professional Experience:

Election Observer
Emerald Services Inc., West Palm Beach, FL
August 2012 – Present

Responsibilities:

- Formulated and implemented EOM-based SOPs, proposals, and policy documents.
 - Planned, coordinated, and executed EOM-related projects and programs.
 - Authored and managed various MOUs and technical agreements with UN entities.
 - Selected, hired, and scheduled EU EOM team members, as required.
 - Interpreted and complied with pre-and post-selection HR and procurement rules and regulations.
 - Reviewed and monitored performance, effectiveness, and profitability of EU EOM projects.
 - Prepared and provided routine reports related to project status and activities, accurately.
 - Established and maintained effective working relationships with European Commission members.
 - Attended and participated in national and international conferences and seminars.
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Education:

Bachelor's Degree in Political Science
Otterbein College, Westerville, OH

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