
Employee Benefits Attorney Resume

Job Objective

Looking to help your company with my experience as Employee Benefits Attorney.

Highlights of Qualifications:

- Huge experience with employee benefit and executive compensation matters
 - Ability to provide counselling clients on legal aspects
 - Ability to draft, review and edit benefit plan amendment
 - Familiarity with ERISA, COBRA, FMLA and HIPAA requirements related to welfare plans
 - Strong analytical, strategic planning skills
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Professional Experience:

Employee Benefits Attorney
Kelly Automotive Services Group, Chesterland, OH
August 2007 – Present

- Prepared and reviewed documentation related to labor, ERISA and employment law issues.
- Prepared regulatory, political and industry events that affect employee benefits plans.
- Assisted clients in meeting their employee welfare objectives and obligations.
- Reviewed existing documents for compliance and other issues.
- Retained clients by responding to questions and requests with timely, accurate and pertinent information.

Employee Benefits Attorney
Lucas Group, Chesterland, OH
May 2004 – July 2007

- Provided consulting on legal, technical and compliance matters.
 - Drafted plan documents and reviewed summary plan descriptions.
 - Worked closely with legal counsel and other Mercer consultants and actuaries.
 - Participated in sales and marketing teams presenting services and capabilities to prospective clients.
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Education:

Bachelor's Degree in Business Administration
Western Carolina University, Cullowhee, NC

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