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## Employment Coach Resume

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### Job Objective

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Looking forward to join your esteemed organization as an Employment coach.

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### Work Experience:

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- Employment Coach, 2007 – Present
  - Wilbur Cross, CT
  - Motivated students and prepared for them for interviews.
  - Trained unemployed adults and labor market returnees.
  - Applied a variety of means to facilitate improved employability.
  - Advised and supported long term unemployed people.
  - Provided opportunities for program participants to improve their employment chances.
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### Summary of Qualifications:

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- Confidentiality, positive attitude, patience and empathy
  - Wide knowledge of resume development and interview skills
  - Strong ability to maintain effective record keeping systems
  - Broad knowledge of career plan development and job search techniques
  - Solid administration skills
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### Education:

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B.S in Human Services, 2005, Plymouth State University  
M.S in Business Management, 2007, Louisiana Tech University

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