## **EMS Training Officer Resume**

## Job Objective

EMS Training Officer seeking position with organization that has the potential for career growth possibilities.

## Highlights of Qualifications:

- Working experience in emergency management
- · Solid knowledge of paramedical education and training process
- Familiar with Human Resources Standard Operating Procedures and policies
- · Proficient with all Federal laws and requirements for EMS personnel, services, and vehicles
- · Ability to enforce standard practices relevant to human resources
- · Ability to carry out assessment and review process in a human resource setting
- Ability to pass comprehensive skill, knowledge, and instructor evaluation process

## **Professional Experience:**

EMS Training Officer Rural/Metro Corporation, Centennial, CO August 2005 – Present

- Assumed responsibilities in the absence of the shift captain and performed relevant job functions.
- Participated in continuing education program to update on skills regarding emergency medical profession.
- Attended various educational and research programs pertaining to emergency medical services.
- Managed and coordinated shift, monthly, guarterly, and annual training
- Organized orientation programs for new employees, EMS students, and third riders.
- Demonstrated the ability to evaluate and document skill performance

EMS Training Officer Grady Health System, Centennial, CO May 2000 – July 2005

- Provided emergency care to patients in line with established medical standards.
- Ensured assigned vehicles and equipment are in state of readiness.
- Provided effective and safe transportation facility to patients.
- Provided expertise and leadership to support medical emergency operation.
- Managed and supported clients, physicians co-workers, vendors patients and visitors,.
- · Supervised training programs with clinical competency and leadership skills

Education:

High School Diploma Steele Canyon High School, Spring Valley, CA

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