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## Energy Adviser Resume

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### Job Objective

Accomplished Energy Adviser with extensive experience seeking position with well established business firm.

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### Summary of Qualifications:

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- Remarkable experience in residential energy conservation, residential construction
  - Familiarity with environmental issues, regulations, standards, risks, and setting funding priorities
  - Proficient with computer and Microsoft programs including Word, Outlook, Excel and PowerPoint
  - Ability to work well independently and in a team setting
  - Excellent interpersonal and problem-solving skills
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### Work Experience:

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Energy Adviser, August 2005 – Present  
GE Energy, Thayer, MO

- Determined insulation levels in both attics and walls.
- Completed an energy use data collection form to capture home data.
- Performed home energy evaluations and assessments which required entering residential attics, basements and crawl spaces; climbing ladders.
- Interacted with homeowners and generated a computerized report to the customer.
- Performed visual checks of age and condition of HVAC equipment and ducts.

Energy Adviser, May 2000 – July 2005  
Think Energy Group, Thayer, MO

- Advised homeowners to undertake specific energy saving measures recommended based on the home energy evaluation.
  - Explained incentives, loans and tax credits for energy efficiency improvements.
  - Educated customers on other TVA efficiency programs.
  - Provided good customer care service.
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### Education:

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Bachelor's Degree in Chemical Engineering, Potomac State College, Keyser, WV

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