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## Energy Auditor Resume

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### Job Objective

Looking for an opportunity to put my skills and training to work for your company by acquiring the position of Energy Auditor.

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### Summary of Qualifications:

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- Remarkable experience in exercising independent judgment in evaluating, selecting, and applying standard techniques, procedures, and criteria to make energy adaptations and modifications
  - Excellent understanding of energy management and metering
  - Proficient with Microsoft programs including Word, Outlook, Excel, and PowerPoint and computer energy software like TREAT and NEAT
  - Sound ability to work well independently and in a team setting
  - Effective influencing, communicating, and negotiating skills
  - Great analytical and problem solving skills
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### Work Experience:

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Energy Auditor, August 2005 – Present

Conservation Services Group (CSG), New York, NY

- Encouraged householders to carry out energy saving measures and suggested regarding home energy audit.
- Determined and provided recommendations on insulation levels in attics and walls.
- Performed visual checks for age and condition of HVAC equipment and ducts.
- Conducted blower door, infrared and combustion analysis testing.
- Managed to generate list of recommended retrofits.
- Assisted with quality assurance process and inspections.

Energy Auditor, May 2000 – July 2005

BEE, New York, NY

- Conducted internal audit of individual equipment every year.
  - Submitted copy of reports to Energy Manager with recommendation.
  - Maintained record of calibration status of all energy measurement instruments and or devices.
  - Utilized and maintained appropriate portable tools and instruments required for auditing.
  - Provided training to measurement staff on use of instruments and Codes.
  - Ensured to follow all Codes of practices while conducting energy efficiency testing.
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### Education:

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Bachelor's Degree in Engineering, Oxnard College, Oxnard, CA

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