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## Energy Scheduler Resume

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### Job Objective:

Seeking employment as Energy Scheduler.

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### Highlights of Qualifications:

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- Remarkable experience in scheduling activities for energy industry
  - Exceptional knowledge of pipeline EEBS
  - Immense knowledge of FERC regulations in pipeline capacity
  - Sound ability to maintain and refresh macro data
  - Outstanding ability to multi task and prioritize activities
  - Ability to resolve issues efficiently
  - Familiarity with Spectra LINK and Kern River Rapids
  - Ability to understand and run macros and refresh data
  - Proficient with Microsoft Office applications, computer applications
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### Professional Experience:

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Energy Scheduler  
ASRC Energy Services, Memphis, TN  
August 2007 – Present

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### Responsibilities:

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- Provided training to all subordinate schedulers.
- Analyzed routes and provided alternates if required to complete contract obligations.
- Evaluated portfolio and ensure accuracy of monthly closing process.
- Administered computerized management system and provide all inputs.
- Prepared reports accurately and monitor physical control businesses.
- Developed scheduling processes as per regulations and policies.
- Scheduled wholesale power purchases for all units.

Energy Scheduler  
CCSI, Inc, Memphis, TN  
May 2004 – July 2007

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### Responsibilities:

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- Ensured compliance to Risk management policies and code of conduct.
  - Maintained records of movement in pipelines on spreadsheets.
  - Provided training to all scheduling operation employees and fuel trading.
  - Established most economical path to ensure efficient delivery of energy.
  - Administered natural gas prices on hourly and everyday basis.
  - Managed communication with power desks for everyday requirement.
  - Coordinated with gas accounting team to ensure compliance to deadlines.
  - Assisted to reconcile all gas transactions and pipeline movements.
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### Education:

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Bachelor's Degree in Engineering  
Cleveland Chiropractic College, Los Angeles, CA

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