
Enterprise Management Trainee Resume

Job Objective

Searching for the opportunity to work as an Enterprise Management Trainee where I can practice my skills, enhance my career and help company business advance.

Highlights of Qualifications:

- Vast experience in customer service, marketing and management within a sales environment
- Profound knowledge of technical details and their application
- Strong communication, interpersonal and potential leadership skills
- Strong ability to work independently

Enterprise Management Trainee

Springleaf Services, West Des Moines, IA

January 2009 – PresentDetermined and identified resources necessary to complete assigned targets.

Assisted in managing operational aspects of project.

Monitored quality assurance procedures.

Assured products and services safety.

Planned to reduced risks in execution of project.

Filed records properly and reported to supervisor about work expenses.Enterprise Management Trainee

High Hotels Ltd., West Des Moines, IA

March 2004 – December 2008Assigned to make business decisions regarding bottom line career.

Established new business and maintained current relationships.

Learnt about cost control and other effective ways to run profitable business.

Delivered superior customer service.

Education:

Bachelor's Degree in Business Management

Rhode Island College, Providence, RI

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