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# ENTRY LEVEL AD COPYWRITER RESUME

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## Objective:

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Seeking a full time post as an Advertising Copy Writer in the communication field where my skills like copy editing manager, proofreader can be utilized for the over all progress of the organization.

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## Education:

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Mexico State University, March 2009  
Bachelor of Arts in Communication

Mexico State University, March 2006  
Diploma in Journalism

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## Computer Skills

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- Graphics Tools: Macromedia Flash, Macromedia Fireworks, Adobe Photoshop, Adobe PageMaker, Adobe Illustrator, 3D Max, Bryce 3D
  - Office Package: Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft PowerPoint, Microsoft Outlook Express
  - Operating Systems: Windows9X, Windows2000, Windows ME, Windows XP, Windows Vista, Linux, Unix, MS DOS
  - HTML Editing Tools: Macromedia Dreamweaver, Microsoft FrontPage, Adobe GoLive
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## Professional Experience:

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Creative Writer, August 2009 to till date  
ARS group, Mexico

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## Responsibilities:

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- Created marketing plans, proposals, and media schedules.
- Created effective copies for advertising campaigns.
- Edited and wrote press releases for new products.
- Proofread copy to check spelling and grammar.

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