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## Environmental Specialist Resume

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### Job Objective

Experienced Environmental Specialist of many years seeking employment with the company to help advance in the industry.

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### Highlights of Qualifications:

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- Remarkable experience administering environmental programs
  - Huge knowledge of environmental laws
  - Familiarity with RCRA, SDWA, CERCLA, SARA, Clean Water Act and Clean Air act
  - Amazing ability to multitask
  - Superior administrative and communication skills
  - Excellent organizational and planning skills
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### Professional Experience:

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Environmental Specialist  
SWCA Environmental Consultants, Harrisburg, PA  
May 2006 – Present

- Coordinated with ESH and manufacturing resources.
- Aided compliance process and completion of regulatory reports.
- Managed favorable image with communities.
- Administered site environmental incident investigation teams.
- Conducted environmental audits and aided media compliance.

Environmental Specialist  
Energy Transfer Partners, Harrisburg, PA  
March 2003 – April 2006

- Imparted technical support and maintenance to Environmental Division.
  - Established and managed management plans.
  - Aided maintenance of ISO14001 & EMS compliance.
  - Assessed regulatory requirements and coordinated in environmental education programs.
  - Formulated preparation of informational and briefing materials.
  - Outlined training materials and handout materials.
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### Education:

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Bachelor's Degree in Natural Sciences  
Cabrillo College, Aptos, CA

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