
Ergonomic Evaluator Resume

Job Objective

Seeking work as an Ergonomic Evaluator.

Highlights of Qualifications:

- Extensive experience of providing ergonomic evaluation services for company
 - Sound knowledge of government laws pertaining to disabilities and various rehabilitation programs
 - Commendable knowledge of documentation procedures and quality assurance practices
 - Familiarity with physical, psychological and vocational implications of all disabilities
 - Ability to use Microsoft Office Suite and case management program
 - Ability to manage and complete all evaluation tasks in a timely manner
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Professional Experience:

Ergonomic Evaluator
Wheeler's Hill Secondary College, Green Bay, WI
August 2012 – Present

Responsibilities:

- Conducted ergonomic workstation evaluations and made appropriate follow-ups for company.
 - Analyzed movement and behavior of employees and suggested changes in office equipment arrangement.
 - Set up and arranged employee workstations to meet company standards.
 - Received, sorted, and scanned all incoming mails in the office, as assigned.
 - Provided ergonomic-based education and conducted training in safe work practices.
 - Implemented and coordinated injury prevention program for company.
 - Applied for and received authorization for training from worker's compensation companies.
 - Prepared and provided accurate and complete work-related reports and documents.
 - Assisted with quality assurance activities and complied with site protocols and company procedures.
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Education:

Bachelor's Degree in Occupational Therapy
Gonzaga University, Spokane, WA

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