Excel Programmer Resume

Job Objective

To obtain an Excel Programmer position and utilize my experience and skills for the successful completion of each job task.

Work Experience:

Excel Programmer, August 2005 – Present
White Associates, Pomona, CA

- Monthly updated Excel-based Sales Tool Document update requirements, upon VP Product approval.
- Developed, executed and documented Test of Requirements.
- Coordinated Rollout of Sales Tool working with Marketing Product Manager and Sales Operations Manager Approval.
- Ensured compliance with Spreadsheet Management Principles.

Excel Programmer, May 2000 – July 2005
Kingston, Pomona, CA

- Imported and Exported data from spreadsheet, using SQL, ODBC and XML.
- Analyzed, designed, coded and assembled testing of all application code owned by the Application Team.
- Developed user manual and technical documentation for individual spreadsheets.

Summary of Qualifications:

- Hands-on experience working with Sales and Marketing Departments
- Profound knowledge and understanding of Corporate Marketing and Sales Departments
- Proficient with SQL, ODBC and XML
- Exceptional ability to complete Monthly updates based on Project Timeline
- Excellent Excel Skills, including VBA, use of ranges and XML import and export
- Excellent Communication and Documentation Skills

Education:

Bachelor of Science in Computers and Mathematics, Dalton State College, Dalton, GAMaster's Degree in Computer Science, Southeastern Louisiana University, Louisiana, LA

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