
Executive Advisor Resume

Job Objective

To obtain a position as an Executive Advisor where my special skill-set can be utilized to its fullest potential to help improve the organization as a whole.

Summary of Qualifications:

- Remarkable IT Operational experience in mid to large sized organizations
 - Strong technical and report writing skills
 - Excellent written and verbal communications skills
 - Excellent knowledge of presentation and spreadsheet software
 - Demonstrated basic understanding of product development process
 - Ability to clearly communicate the cross functional value propositions
 - Ability to identify member requirements and analyze applicable resources
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Work Experience:

Executive Advisor, May 2000 – July 2005
Gartner Group, Chicago, IL

- Lead the research terrain for one or two areas of product-specific knowledge and insight to support cross-program account teams.
 - Diagnosed the member challenge and coordinated with Advisory Services Associates to ensure alignment between member need and final deliverable.
 - Developed a thorough understanding of market trends and prospect member insights.
 - Worked with research team to incorporate market feedback into program content agendas.
 - Collaborated with the Account executive regarding implementation of account service plans.
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Education:

Bachelor's Degree in Business Administration, Babson College, Babson Park, MA
Master's Degree in Business Administration, Murray State University, Murray, KY

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