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## Facilities Project Manager Resume

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### Job Objective

To obtain a position of Facilities Project Manager in order to bring about continuity for the company by using my skill set to your best advantage.

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### Highlights of Qualifications:

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- Experience in project implementation and plans for various construction projects
  - Sound knowledge of building code requirements
  - Profound knowledge of manufacturing operations
  - Ability to monitor workflow for activities
  - Ability to maintain efficient relationship with departments
  - Excellent skills to follow all oral instructions
  - Amazing communication skills in both oral and written forms
  - Ability to lift heavy weight
  - Proficient with Microsoft Office applications
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### Professional Experience:

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Facilities Project Manager  
Children Hospitals, Delray Beach, FL  
October 2008 – Present

- Planned various hospital construction and renovation projects.
- Supervised working of engineering consultants and contractors.
- Ensured compliance to all hospital standards and regulations.
- Evaluated projects and monitored cost of facility.
- Prepared and evaluated project budgets.
- Developed and maintained shop drawings and processes.
- Performed regular tests on activities required periodic.
- Managed and reviewed project close out materials.

Facilities Project Engineer  
CH2M, Delray Beach, FL  
August 2003 – September 2008

- Ensured quality work in all project activities within timeframe.
- Analyzed changing requirements for clients and implemented it.
- Documented various facility resources and proposal bids.
- Maintained neat and clean work area at all times.
- Monitored internal and external remodel projects.
- Performed required maintenance and repair activities.

Facilities Project Associate  
Family Health Centers, Delray Beach, FL  
May 1998 – July 2003

- Monitored various issues and prepared investigative reports.
  - Documented various facilities activities and plans.
  - Analyzed customer requirements and monitored work requests.
  - Administered multiple projects for remodeling activities.
  - Determined project budgets and schedules.
  - Maintained knowledge on all issues to eliminate all delays.
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### Education:

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Bachelor's Degree in Engineering  
Wheelock College, Boston, MA

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