
Family Service Worker Resume

Job Objective

Professional Family Service Worker seeking the opportunity to secure a position with growing company where my skills and abilities can be used to their fullest potential

Highlights of Qualifications:

- Wide knowledge of family community resources
 - Familiarity with adult learning principles and family dynamics
 - In-depth knowledge of community resources and referral procedures
 - Ability to assist with placement of children, tracking and attendance
 - Ability to write comprehensive reports
 - Ability to document parent and agency contacts
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Professional Experience:

Family Service Worker
Keystone Human Services Central, Avalon, NJ
February 2005 – Present

- Formulated waiting list and outlined related tracking instruments and reports.
- Imparted assessment of family needs and drafted social service activity.
- Established working relationships with relevant resources.
- Authorized to develop resources and maintained program records.

Family Service Worker
Children's Institute, Inc, Avalon, NJ
August 2000 – January 2005

- Imparted counseling for family members.
 - Coordinated with families, case workers and outside service providers.
 - Managed documentation of goals and progress notes.
 - Scheduled home visits and coordinated in weekly case reviews.
 - Supported crisis intervention and 24 hour on-call system.
 - Monitored areas affecting program's functions.
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Education:

Bachelor's Degree in Social Work
St. Andrews Presbyterian College, Laurinburg, NC

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