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## Family Services Specialist Resume

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### Job Objective

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Seeking position that utilizes my training as an accomplished Family Services Specialist.

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### Highlights of Qualifications:

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- Remarkable experience in human services and child development
  - Huge knowledge of community resources
  - Amazing ability to understand families
  - Ability to interact with people of different ethnic, economic and social backgrounds
  - Outstanding ability to impart excellent customer service
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### Professional Experience:

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Family Services Specialist  
Lifetrack Resources, New Berlin, WI  
May 2006 – Present

- Coordinated with all referred families.
- Carried out assessment of family dynamics. service to the family.
- Executed home visits and aided enrolling preschool eligible children.
- Maintained records and reports.
- Formulated required assessments and screening tools.
- Corresponded in program, agency and community meetings.

Family Services Specialist  
Adrian Migrant Head Start, New Berlin, WI  
March 2003 – April 2006

- Enforced and analyzed parent involvement at center level.
  - Assured compliance with funding source.
  - Reviewed family and community partnerships.
  - Collaborated with local office supervisor.
  - Assisted staff, clients and representatives
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### Education:

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Bachelor's Degree in Arts in Social Work  
Dickinson State University, Dickinson, ND

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