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## Family Support Resume

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### Job Objective

Looking for a position as Family Support in a company that provides an open environment with many opportunities for continuous growth.

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### Summary of Qualifications:

- Experience working with families of diverse cultures and backgrounds
  - Profound knowledge of human development and family life cycle in children and families
  - Sound knowledge of the cultural situations involved with the child and family
  - In-depth knowledge of family therapy and child management techniques from a systems perspective
  - Thorough knowledge of community, social, educational and recreational resources
  - Skilled in crisis intervention, teaching and listening and basic problem solving
  - Immense ability to maintain confidentiality and consistently exercise discretion and judgment
  - Ability to write routine reports and correspondence
  - Skilled in behavior management and therapeutic treatment
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### Work Experience:

Family Support, August 2005 – Present  
Holy Family Institute, Detroit, MI

- Conducted needs and strengths assessment of child and family, utilizing the program specific protocol.
- Developed and implemented successful behavior management technique.
- Provided effective crisis management and followed program triage protocol and treatment methods, responded in a timely manner.
- Assessed and provided appropriate responses and handled the situation calmly.
- Provided and arranged transportation of clients to appointments when required.
- Maintained clinical records in a timely manner following agency standards.

Family Support, May 2000 – July 2005  
Riverside Community Care, Detroit, MI

- Assisted parents in making and attending appointments for doctors, social service agencies and needed services.
  - Acted as liaison between families and other community agencies.
  - Assisted client to establish goals, objectives, action plans and tasks and activities to meet individual client needs, as identified by the client.
  - Responded to emergencies when necessary and made arrangements for supervisor to intervene.
  - Checked and updated release of information forms to allow department staff to communicate with other services, such as DCF, on a regular basis.
  - Processed all DCF and Agency required forms and paperwork.
  - Participated in weekly group supervision meetings, to update supervisor and co-workers.
  - Identified client emergencies and potential crisis situations.
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### Education:

Bachelor's Degree in Social Work, Connecticut College, Connecticut, CT

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