
Fashion Project Manager Resume

Job Objective

Searching for Fashion Project Manager position where my skills and special training can be used for the good of the company.

Highlights of Qualifications:

- Admirable experience of database operating systems and managing personnel
 - Sound knowledge of internet technologies
 - Profound knowledge of garment construction and fabric
 - Ability to coordinate with team members and contractors
 - Ability to ensure efficient completion of projects
 - Ability to prioritize work according to timeframe
 - Excellent communication skills in both oral and written forms
 - Familiarity in various programming languages
 - Ability to work on project management software
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Professional Experience:

Fashion Project Manager
Realcomm, Houston, TX
October 2008 – Present

- Administered all projects from conceptualization to implementation.
- Designed project objectives and prepared an efficient schedule.
- Analyzed project objectives and designed an estimate of all resources.
- Developed and drafted project proposals and recommended changes.
- Monitored and resolved all issues of project team.
- Managed content of all status reports and established its frequency.
- Trained projects members and supervised work efficiently.
- Ensured usage of best practices for project implementation.

Fashion Project Advisor
Kohl's Corporation, Houston, TX
August 2003 – September 2008

- Maintained optimal level of customer care services.
- Provided product knowledge to customers and generated sale inquiries.
- Prepared and maintained waiting list of customers on reservation items.
- Evaluated collection availability on website on regular basis.
- Coordinated with customer care services on all stock issues.
- Developed performance reports for personal workload.

Fashion Project Assistant
NET-A-PORTER, Houston, TX
May 1998 – July 2003

- Established efficient private brand assortment for products.
 - Developed and maintained efficient relationship with production.
 - Designed pricing strategies and assisted to source products.
 - Prepared product specifications and ensured required quality standards.
 - Ensured compliance to all legal requirements.
 - Maintained communication with all team members for product development.
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Education:

Bachelor's Degree in Fashion Merchandising
Cornell University, Ithaca, NY

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