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## Fast Food Manager Resume

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### Job Objective

Searching for the right opportunity to enhance my skills and broaden my experience by filling the position of Fast Food Manager being offered by your company.

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### Highlights of Qualifications:

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- Admirable experience in providing optimal customer services and managing cash
  - Immense knowledge on menu and specifications
  - Excellent knowledge of banking procedures
  - Ability to perform physical work in job
  - Ability to retain information
  - Skilled to lift heavy weight
  - Thorough organizational skills
  - Ability to prepare efficient schedule
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### Professional Experience:

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Fast Food Manager  
HMSHost, Greenville, NC  
October 2008 – Present

- Developed strategies and achieved all human resources goals.
- Designed and evaluated various compensation activities.
- Ensured compliance to all facility policies and procedures.
- Maintained optimal level of quality for all food items served.
- Prepared annual budget and provided required information.
- Assisted to promote restaurant sales and recommended improvements.
- Supervised all order taking and filling.
- Provided training to new hires on menu preparation.

Fast Food Attendant  
HMSHost, Greenville, NC  
August 2003 – September 2008

- Greeted customers pleasantly and took orders.
- Maintained neat and clean work area and equipments.
- Assisted customer with all information on menu.
- Administered food handling procedures such as dating and stocking.
- Monitored inventory and place orders for food and beverages.
- Managed financial transactions and ensured accuracy.

Fast Food Crew  
Chipotle Mexican Grill, Greenville, NC  
May 1998 – July 2003

- Ensured compliance to all safety regulations in facility.
  - Managed and collected accurate amount from all guests.
  - Performed work according to sanitation standards.
  - Maintained knowledge on all menu and preparation techniques.
  - Monitored and resolved all guest issues efficiently.
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### Education:

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Bachelor's Degree in Hospitality Management  
Cleveland Chiropractic College, Overland Park, KS

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