
Field Examiner Resume

Job Objective

Seeking work as a Field Examiner where my expertise can be utilized to their fullest potential to help company meet short and long-term goals.

Highlights of Qualifications:

- Vast experience in collateral monitoring
 - Expertise in determining the validity of accounts receivable, inventories and all other general ledger accounts
 - Ability to identify exceptions and to analyze data
 - Excellent written and verbal communication skills
 - Well-developed organizational and project management skills
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Professional Experience:

Field Examiner, August 2005 – Present
Capital One, Robesonia, PA

- Assisted in the examinations on the books, records and operations of the prospective customers.
- Assisted in analysis of cash, accounts receivable, inventory, fixed assets, accounts payable, taxes and other general ledger accounts.
- Evaluated the customer operational procedures and reported requirements to ensure that the information being reported to the bank is properly stated.
- Identified and evaluated problem areas and made recommendations to clear deficiencies.
- Performed exams on existing customers.

Field Examiner, May 2000 – July 2005
First Business Capital Corp., Robesonia, PA

- Conducted audits to assess the value of the collateral base used to support FBCC's outstanding loans, collateral risk and exposure.
 - Assessed and evaluated the integrity of our client's books and records, financial condition and management team.
 - Evaluated and made recommendations on prospective clients.
 - Performed special projects as directed by the Team Leader.
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Education:

Bachelor's Degree in Business, Cogswell Polytechnical College, Sunnyvale, CA

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