
Field Services Manager Resume

Job Objective

To use my personal relation skills and extensive training to acquire a position as Field Services Manager with a reputable company.

Highlights of Qualifications:

- Remarkable experience in merchandising and outreach programs
 - Operational knowledge of Microsoft Office applications
 - Exceptional knowledge to prepare reports on market trends
 - Ability to maintain knowledge on new technologies
 - Ability to provide response to all customer inquiries
 - Ability to analyze and prioritize service requirements
 - Excellent communication skills
 - Proficient to install and repair analytical tools
-

Professional Experience:

Field Services Manager

IKON, Moweaqua, IL

October 2008 – Present

- Provided technical support to technicians for end user customers.
- Ensured optimal level of customer satisfaction.
- Evaluated customer interactions and review all technicians work.
- Conducted interview and hired new customer service technicians.
- Managed and provided timely response to all customer inquiries.
- Performed performance appraisals and prepared reports.
- Provided support to all team members to achieve objectives.
- Developed and maintained good relations with functional group.

Field Services Engineer

Life Technologies, Moweaqua, IL

August 2003 – September 2008

- Installed and performed repair for all AB products for accounts.
- Evaluated performance on installed units.
- Performed troubleshoot on various situations and resolved issues.
- Managed multiple works and prioritized work schedule for same.
- Maintained all company vehicles efficiently.
- Participated in training programs and prepared manuals and journals.

Field Services Technician

PECI, Moweaqua, IL

May 1998 – July 2003

- Provided training to retail personnel and contractors.
 - Coordinated with project team and scheduled post installations.
 - Analyzed market trends and prepared reports.
 - Performed audits on energy efficiency processes and refrigeration system.
 - Assisted field staff with assign territories.
-

Education:

Bachelor's Degree in Business Management

Georgia College & State University, Milledgeville, GA

[Build your Resume Now](#)