
Field Trainer Resume

Job Objective

Seeking long term employment as Field Trainer where I can use my abilities to work with people to good use.

Highlights of Qualifications:

- Vast experience of giving professional training
 - Profound knowledge of Microsoft Office
 - Strong computer and organizational skills
 - Excellent presentation skills
 - Excellent problem solving skills
 - Excellent communication and presentation skills
 - Exceptional ability to work independently with minimal supervision
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Professional Experience:

Field Trainer
CCC Information Services, Raymond, CA
February 2009 – Present

- Coordinated and scheduled field training on work and process.
- Attended meetings with Sales managers and HR department, and prepared reports of field training periods.
- Installed and configured software at various customer locations.
- Communicated training results and documented customer status.
- Worked with associates and developed field training exercises.
- Provided training material to teachers and other training participants.
- Collected evaluations on training results and quality.

Field Trainer
MarketStar Corporation, Raymond, CA
September 2005 – January 2009

- Assisted teams and supported organizational goals.
 - Managed field training time and resources.
 - Adapted training with different learning styles.
 - Implemented training techniques and communicated with clients and associates.
 - Collaborated with teams and leadership and identified training requirements.
 - Coordinated field training on methods.
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Education:

Bachelor's Degree in Business – Management
Allan Hancock College, Santa Maria, CA

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