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## Finance Project Manager Resume

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### Job Objective

Would like to be considered for Finance Project Manager at your company where I can be of service to those employees who would be on my team.

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### Highlights of Qualifications:

- Experience in implementing financial activities for projects
  - Huge knowledge of Generally Accepted Accounting Principles
  - Deep knowledge of Oracle and relational database
  - Ability to prepare and achieve all project strategies
  - Ability to manage communication with management
  - Remarkable skills in reporting systems
  - Good communication skills in both forms
  - Proficient in Microsoft Office applications
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### Professional Experience:

Finance Project Manager  
Johnson Controls, Fitzwilliam, NH  
October 2008 – Present

- Administered various activities for project finances.
- Provided training and measured employee performance.
- Prepared reports and ensured compliance with GAAP regulations.
- Maintained confidentiality of all client information.
- Monitored cost elements and ensured accuracy in billing.
- Provided support to all financial process and tools.
- Designed new business proposals for clients.
- Forecasted all requirements for upcoming fiscal year.

Finance Project Analyst  
BHP Billiton, Fitzwilliam, NH  
August 2003 – September 2008

- Maintained record of all financial and accounting activities.
- Evaluated all foreign exchange conversions and assisted in reconciliation.
- Monitored and recorded all third party expenditures.
- Coordinated with project team and provided update to financial record.
- Provided financial support to all warranty claims.
- Determined efficient control over bank accounts.

Finance Project Translator  
Dynamics Associates, Fitzwilliam, NH  
May 1998 – July 2003

- Collaborated with industry bankers and maintained knowledge of local market.
  - Monitored project finance activities and achieved all targets.
  - Implemented all applicable debt finance activities for capital market.
  - Coordinated with syndicate desk for project finance markets.
  - Analyzed credit activities and obtain appropriate approval.
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### Education:

Bachelor's Degree in Finance and Business Management  
Wilberforce University, Wilberforce, OH

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