
FINANCIAL CONTROLLER RESUME

Summary:

A C-level executive who plays a management role which is generally focused in financial planning, debt financing, cash flow monitoring, and budget management and review functions; has an in-depth knowledge of the principles related to all matters linking to finance, accounting, budgeting, and cost management and controls; is adept with using both automated and manual financial and accounting reporting systems, as well as software; deep involvement in the decision-making processes of companies in adherence to federal and state financial regulations; has the innate capability of driving business revenues via risk management, forecast and accurate analysis of financial data to lessen or eliminate losses incurred by the company.

Professional Experience:

Financial Controller January 2007 – Present
Alexis International, Beachwood, Ohio

Responsibilities:

- Ensured complete, accurate and timely management of financial affairs.
- Managed yearly financial and inter-audits.
- Prepared focused monthly analysis to track progress of the company in relation to financial targets and goals.
- Handled general administration and cost control.
- Budgeting, forecasting and process improvement initiatives.
- Developed business plans and strategies.
- Prepared budget, cost control, financial control, credit control and cash flow management.

Financial Controller June 2004– January 2007
Allegheny Technologies, Inc., Pittsburgh, Pennsylvania

Responsibilities:

- Handled overall management of financial functions.
- Ensured effective cash flow management including treasury.
- Developed monthly analysis to determine the progress of financial goal.
- Reviewed and improved internal control procedures.
- Ensured implementation of high standards of financial controls and reporting.
- Planned project/investment appraisals and directives.

Assistant Financial Controller February 1999 – May 2001
Allegheny Technologies, Inc., Pittsburgh, Pennsylvania

Responsibilities:

- Ensured complete, accurate and timely management of financial affairs.
- Managed yearly financial and inter-audits.
- Prepared focused monthly analysis to track progress of the company in relation to financial targets and goals.
- Handled general administration and cost control.
- Budgeting, forecasting and process improvement initiatives.
- Developed business plans and strategies.
- Prepared budget, cost control, financial control, credit control and cash flow management.

Financial Controller June 2004– January 2007
Allegheny Technologies, Inc., Pittsburgh, Pennsylvania

Education:

1997- 1999 Bachelor of Science in Accountancy
Princeton University, NJ
1993- 1997 Master's Degree in Finance Budgeting
Princeton University, NJ
1997 Certified Public Accountant

Skills:

- Proficiency and expertise in MS Office: Word, Excel, PowerPoint
- Can effectively source out new businesses and mitigate risks in cash
- Very effective English verbal communication and written skills

- Knowledgeable in accounting principles, practices, applications, payroll processes and procedures
- Effective time-management skills
- Good supervisory and coaching skills

Awards and Honors:

Dean's Lister, Princeton University, Batch 1994
Association to Advance Collegiate Schools of Business, Member

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