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## Financial Services Consultant Resume

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### Job Objective

Seeking a position of Financial Services Consultant position in a reputed organization where I can use all my knowledge and experience in a better way to benefit the organization.

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### Work Experience:

Financial Services Consultant, August 2005 – Present  
Transcend, Visalia, CA

- Completed documentation required to establish and maintain new accounts.
- Reviewed and completed consumer loan applications.
- Participated in selling and cross-selling Bank products.
- Generated new business through in-branch selling, outside calls, telemarketing, etc.

Financial Services Consultant, May 2000 – July 2005  
Kingston, Inc., Visalia, CA

- Participated in events to increase business opportunities for the Bank.
  - Complied with all policies and procedures related to new account process.
  - Assessed and managed risk and issues throughout all aspects of application implementation.
  - Provided results and reports based on financial services.
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### Summary of Qualifications:

- Admirable experience in financial services and risk management
  - Good knowledge of credit-related market trends, customer requirements and interests
  - Great ability to comply with all policies and procedures related to new account process
  - Strong technical and organization skills
  - Basic Microsoft skills including Excel and Word
  - Outstanding ability to create, manage and develop a team environment
  - Strong verbal and written communication skills
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### Education:

Bachelor's Degree in Business Administration, Southeast Arkansas College, Pine Bluff, AR  
Master of Business Administration, Northern Kentucky University, Kentucky, KY

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