
First Assistant Director Resume

Job Objective

Seeking employment as First Assistant Director in a qualified organization in order to bring my years of expertise in the industry to the table.

Highlights of Qualifications:

- Outstanding knowledge of animation
 - Sound knowledge of project management software
 - Good understanding of stop motion process including fabrication
 - Strong project management and organizational skills
 - Excellent communication and interpersonal skills
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Professional Experience:

First Assistant Director
Lucasfilm Animation, Enid, OK
August 2005 – Present

- Ensured daily and weekly shooting targets are met.
- Provided status updates to the Production Manager.
- Recommended alternative solutions to potential issues and delays.
- Prepared shooting and production guidelines to meet pre-set shooting rates and budget parameters.
- Ensured compliance to shooting and production guidelines.

First Assistant Director
Feature Film Studio, Enid, OK
May 2000 – July 2005

- Troubleshoot and resolved variety of issues on set.
 - Hired floor crew for the production.
 - Liaised with the Producer to set job descriptions and arrange candidates with Recruiting.
 - Prepared shooting and production guidelines to meet pre-set shooting rates and budget parameters.
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Education:

Bachelor's Degree in Film and Cinema
Reedley College, Reedley, CA

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