
FIXED INCOME ANALYST RESUME

Job Objective:

Obtain a Fixed Income Analyst position in a well established firm that offers opportunities for professional growth.

Highlights of Qualifications:

- Ability to analyze an array of fixed-income securities
- Ability to analyze current client portfolios for reallocation and new purchases
- Ability to identify problems and suggest better ways of structuring
- Ability to analyze portfolio composition and performance versus benchmarks
- Excellent communication and writing skills
- Excellent analytical and critical thinking skills

Ability to build good relationship with customer

Professional Experience:

Fixed Income Analyst
Wilshire Associates Incorporated, Dallas, TX
August 2005 – Present

- Performed and developed portfolio analysis current positioning.
- Managed and handled the quality and timely delivery of client portfolio reviews and reports.
- Communicated investment strategy and portfolio positioning on a regular basis.
- Participated effectively in the construction and maintenance of marketing materials.
- Assisted efficiently with ad hoc sales & marketing inquiries and completion of Requests for Proposals.

Fixed Income Analyst
Modis, Inc., Dallas, TX
May 2000 – July 2005

- Developed and maintained databases, financial models and reported systems to enhance the portfolio management process.
 - Worked effectively with the implementation and use of portfolio management systems.
 - Assisted efficiently in the development and maintenance of the risk management process.
 - Constructed, managed and monitored fixed income portfolios.
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Education:

Bachelors Degree in Finance
University of California, Berkeley, CA

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