
Floor Plan Auditor Resume

Job Objective

To obtain a position as a Floor Plan Auditor within your company in order to act on the skills and experience I have obtained through the years.

Summary of Qualifications:

- Remarkable experience and expertise working in a self structured schedule
 - Sound knowledge of building business routines and resources
 - Sound ability to produce thorough and accurate audit results within established deadlines
 - Remarkable ability to conduct on-site research to locate information
 - Proficient with various Microsoft office tools and programs
 - Excellent analytical and statistical skills
 - Good at written and verbal communications
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Work Experience:

Floor Plan Auditor, August 2005 – Present
Merck & Co, Lexington, KY

- Travelled within an assigned territory to conduct inventory audits.
- Examined automobile and RV floor plan dealers.
- Audited receivables, financial statements, and inventory reports.
- Investigated the status of inventory not inspected, recording and reconciling audited results.
- Communicated findings to the dealerships and bank personnel.
- Performed other duties as needed.

Floor Plan Auditor, May 2000 – July 2005
Wawa, Inc., Lexington, KY

- Conducted specific field audits and provided reports on findings.
 - Verified bank floor plan inventory reports to client's physical inventory.
 - Interacted with and collected payments from clients based on findings of examinations.
 - Performed physical inventory inspections.
 - Conducted inspections of current collateral on floor plan accounts, signs of use or damage to the inventory and reconciliation of accounts.
 - Compiled the audited information and reported to operations management teams.
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Education:

Bachelor's Degree in Accounting, Zane State College, Zanesville, OH

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