FOOD SERVICE ASSISTANT RESUME

Objective:

To obtain the position of Food Service Assistant in a company where I can excel and further enhance my ability to succeed in the workplace.

Summary of Skills:

- Ability to serve food for patient meals and cafeteria customers
- Ability to maintain a clean work environment through the washing of dishes
- Excellent customer service skills
- · Ability to read and follow written directions
- · Ability to work in fast paced environment

Work Experience:

Food Service Assistant Baptist Hospital, Milwaukee, WI August 2005 to till date

- Ensured that customers and families received the highest quality of service.
- Participated actively in learning all essential functions of a manager.
- Complied with food handling procedures established by the Food Service Department.

Food Service Assistant Wisconsin Government, Milwaukee, WI May 2000 to July 2005

- Ensured responsibility for the quality and quantity of food served.
- Overseen that meals are prepared and served on schedule.
- Developed, revised, and adapted work techniques and methods.
- Conducted performance appraisals and disciplinary procedure.
- Maintained accurate records and reports.
- Conducted test trays, tour reports, customer visitation and admission interviews.

Education:

Associate Degree in Hotel Management Northeastern University, Boston, MA

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