
Foreclosure Specialist Resume

Job Objective

Experienced Foreclosure Specialist looking for work within the qualifying field in order to fill a need within the company.

Highlights of Qualifications:

- Remarkable experience with Foreclosures
 - Huge knowledge of alternatives and corrective action
 - Deep knowledge of mortgage and financial services
 - Familiarity with business processes
 - Amazing ability to manage independently
 - Outstanding ability to meet deadlines
 - Superior analytical and problem solving skills
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Professional Experience:

Foreclosure Specialist

IBM, Tempe, AZ

May 2006 – Present

- Coordinated with Foreclosure Specialists.
- Managed current foreclosure status.
- Formulated reinstatement and payoff figures.
- Handled attorney and customer disputes.
- Computed and examined invoices and legal bills.

Foreclosure Specialist

Kforce Professional Staffing, Inc., Tempe, AZ

March 2003 – April 2006

- Administered Pre-Sale Foreclosure processes.
 - Handled full portfolio of time-sensitive loans.
 - Managed timely addressing of exceptions.
 - Scrutinized and analyzed Mortgagor funds.
 - Coordinated with internal departments and Government Agencies.
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Education:

High School Diploma

Wilby High School, Waterbury, CT

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