
FOREIGN LANGUAGE TEACHER RESUME

Summary:

A person with vast experience in teaching elementary level students, has an exceptional passion for kids; willing to adjust teaching methods to adapt and meet students' varying needs and interests; develop and implement programs for a balanced form of instruction and demonstration; Instruct students individually and in groups, using various teaching methods such as lectures, discussions, and demonstrations; systematic in establishing clear objectives for all lessons, units, and projects, and communicate those objectives to students.

Professional Experience::

Summer Italian Teaching Internship January 2007 – Present
Duplin County Schools, Dallas, TX

Responsibilities:

- Implemented structured activities supported by materials, session plans & training for easy understanding of students.
- Supported language program to guarantee students' language development and proficiency:
- Recorded the complete daily progress comments and summarize results for enrolled families each season.
- Communicated with parents at drop-off and pick-up time about progress, including children's development in class.
- Facilitated in weekly training sessions with groups of multi-lingual teachers to enhance language knowledge.
- Supervised center management, including preparation of materials and administrative activities for teachers and parents.
- Participated in marketing programs to promote activities in the centers and in the community

High School Teacher May 2004 – December 2006
Chilton High School, Dallas, TX

Responsibilities:

- Prepared the necessary lesson plans
- Prepared grades and reports required by the Principal
- Monitors and evaluates students progress and relays these to parents during PTA meetings
- Acted as committee member for school events and programs

Instructor February 1999 – May 2004
Southeast Polk Schools, Dallas, TX

Responsibilities:

- Implemented structured activities supported by materials, session plans & training for easy understanding of students.
- Supported language program to guarantee students' language development and proficiency:
- Recorded the complete daily progress comments and summarize results for enrolled families each season.
- Communicated with parents at drop-off and pick-up time about progress, including children's development in class.
- Facilitated in weekly training sessions with groups of multi-lingual teachers to enhance language knowledge.
- Supervised center management, including preparation of materials and administrative activities for teachers and parents.
- Participated in marketing programs to promote activities in the centers and in the community

High School Teacher May 2004 – December 2006
Chilton High School, Dallas, TX

Education:

Masters Degree in Foreign Languages, University of Iowa, 1999
Bachelor of Science in Education, Rockefeller University, 1994

Skills:

- Excellent organizational skills
- High level of creativity and resourcefulness
- A genuine interest in children
- the ability to establish positive relationship with parents
- Excellent teaching methods
- Proficient in computer skills

Awards and Affiliations:

National Association of Independent Schools, Member
National Academy of Education's Committee on Teacher Education, Member

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