

FORENSIC ANALYST RESUME

Job Objective:

To secure a Forensic Analyst position in a well established organization with a stable environment.

Highlights of Qualifications:

- Certification in EnCE
- Profound knowledge of large-scale document collection and preservation
- Sound knowledge of the litigation discovery process
- Ability to extract business documents from forensic images
- Proficient in reconstructing, converting and repairing mail stores to facilitate email review
- Comprehensive knowledge of proprietary data collection, analysis, and reporting tools
- Deep knowledge of the electronic discovery marketplace

Excellent analytical and critical thinking skills

Professional Experience:

Forensic Analyst
SAIC, Seattle, WA
August 2005 – Present

- Supported and performed e-discovery collection and preservation efforts.
- Provided expert advice to in-house and outside counsel during the collection and reservation phase of the discovery process.
- Worked effectively with in-house and outside counsel to understand case-specific requirements.
- Optimized and constantly improved an E-Discovery program that ensured cost effective, efficient processes.
- Assessed and implemented various tools and techniques..

Education:

Bachelors Degree in Computer Science
University of California, Berkeley, CA

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