
Foster Care Case Manager Resume

Job Objective

To obtain Foster Care Case Manager's position in which I can increase my skills and become a valued member of the team.

Highlights of Qualifications:

- Outstanding experience in managing child welfare and foster care services
 - Thorough knowledge of children requirements
 - Operational knowledge of local resources
 - Ability to provide training to foster parents
 - Ability to lift heavy weight
 - Ability to work for flexible hours
 - Ability to interpret community recruitment program
 - Ability to prepare presentations
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Professional Experience:

Foster Care Case Manager
ABJ Community Services Inc., Elk Grove Village, IL
October 2008 – Present

- Gathered all information for foster parents.
- Analyzed and ensured efficient care for all foster children.
- Developed individualized service plan for children.
- Ensured compliance to all state and federal regulations.
- Monitored progress of all children in home.
- Coordinated with children and analyzed requirements to develop service plan.
- Maintained network in community for resources.
- Prepared accurate records and files and submitted data.

Foster Care Case Planner
Family Care Network, Inc., Elk Grove Village, IL
August 2003 – September 2008

- Provided support to retain foster parents.
- Coordinated with foster parents and children to ensure safety.
- Analyzed and identified all resources available to children.
- Ensured compliance to all agency policies and procedures.
- Participated in various in service training programs.
- Prepared all paperwork work for individual requirements.

Foster Care Case Specialist
PRIDE Health, LLC, Elk Grove Village, IL
May 1998 – July 2003

- Participated in program development programs.
 - Monitored and processes all incoming calls.
 - Assisted all children and parents in adjusting to foster care.
 - Designed objectives for children and treatment goals.
 - Designed family service plans for all voluntary cases.
 - Analyzed staffing requirements and hired accordingly.
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Education:

Bachelor's Degree in Social Work
Robert Morris College, Chicago, IL

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