
Frame Stylist Resume

Job Objective

Seeking work as a Frame Stylist with growing business where I can put my training and experience to good use.

Highlights of Qualifications:

- Substantial experience of selection, styling, adjustment, sale and repair of eye frames for clients
 - In-depth knowledge of current optical theory and eye-vision plans
 - Remarkable knowledge of using Microsoft Office software and electronic medical records
 - Familiarity with maintaining confidentiality of patient and customer information
 - Ability to select and provide fashionable frame based upon shape of patient's face and frame fit
 - Ability to deliver highly effective visual solutions and outstanding customer service to clients
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Professional Experience:

Frame Stylist
Eyedeals Eyewear, Salt Lake City, UT
August 2012 – Present

Responsibilities:

- Handled incoming calls from customers and booked appointments with them.
- Assisted patients in selection of correct frames and making fitting adjustments for proper fit.
- Marketed, sold and repaired prescription glasses and sunglasses.
- Contacted various insurance companies for authorization and completed paperwork for insurance claims.
- Prepared and maintained accurate patient records and customer files.
- Cleaned and maintained frames, lenses, store area and equipments.

Frame Stylist
advantage eyecare, Salt Lake City, UT
May 2009 – July 2012

Responsibilities:

- Booked appointments with clients and conducted initial screening of their eyesight.
 - Assisted patients in choosing frames and offered appropriate lens options to them.
 - Styled, fitted and adjusted eyewear based on facial features of customers.
 - Received and processed payments from customers after sale of frames and lenses.
 - Assessed and discussed insurance benefits with customers, in a professional manner.
 - Cleaned, maintained and repaired all frames and sunglasses available in the store.
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Education:

Bachelor's Degree in Fashion
Flagler College, Saint Augustine, FL

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