

FUNCTIONAL BUSINESS ANALYST RESUME

Job Objective:

Functional Business Analyst position where I can effectively utilize my skills and expertise.

Highlights of Qualifications:

- Sound knowledge of PeopleSoft Core Financials, Asset Management and Supply Chain Management Modules
- Familiar with Federal Government Asset Management and Supply Chain
- Profound knowledge of Management, Finance, Accounting and Budgeting
- Comprehensive knowledge of Internal Controls Development and Assessment Experience

Professional Experience:

Functional Business Analyst

Global Systems, Albany, NY

August 2005 – Present

Maintained the development of executive and senior management briefings.

Assessed and determined existing financial business systems for functional, compliance, best practice, performance and security gaps.

Recognized business system requirements needed to meet business transformation goals.

Created meeting agenda, briefings, research papers, and data analysis needed to support the Client.

Supported and maintained test planning and execution efforts.

Functional Business Analyst

General Dynamics, Albany, NY

May 2000 – July 2005

Maintained High Level financial, business, and economic processes and matters related to:

Supported Investment decisions, Cost analysis, Risk analysis, Software cost estimations and Economic analysis.

Evaluated and tracked program performance progress.

Prepared and maintained budgets, project schedules and statistical reports.

Recommended, interpreted and implemented company and internal administrative policies and procedures.

Education:

Bachelors Degree in Business Administration

University of California, Berkeley, CA

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