
Funeral Home Director Resume

Job Objective

Looking for the opportunity to work as Funeral Home Director with a qualified organization and show my expertise in the field.

Summary of Qualifications:

- Remarkable experience as a Funeral Director and Embalmer
 - Extensive knowledge about the operation of the Mortuary Department
 - Strong knowledge of Funeral Home regulations
 - Familiarity with laws and policies relating to the funeral business
 - Excellent verbal and written and communication skills
 - Ability to maintain the quality of the funeral home
 - Ability to supervise memorial services
-

Work Experience:

Funeral Home Director, August 2005 – Present
SCI Funeral & Cemetery Purchas, Bolton, MA

- Maintained financial records, ordered merchandise, and prepared accounts.
- Arranged for pallbearers, and briefed pallbearers and honorary groups about their duties.
- Received and ushered people to their seats for services.
- Oversaw preparation and care of the remains of people who have died.
- Contacted cemeteries to schedule the opening and closing of graves.

Funeral Home Director, May 2000 – July 2005
Service Corporation International, Bolton, MA

- Managed funeral home operations, hired embalmers, funeral attendants.
 - Offered counsel and comfort to bereaved families and friends.
 - Managed clergy members to perform needed services.
 - Provided transportation between sites for the remains and mourners.
 - Performed embalming duties.
 - Directed arrangements and consignment of corpse for out-of-state burial.
-

Education:

Associate Degree in Funeral Home Service, Northeast Alabama Community College, Rainsville, AL

[Build your Resume Now](#)