
Gate Guard Resume

Job Objective

Highly motivated Gate Guard seeking an opportunity where I can display my skills and talents with utmost professionalism.

Highlights of Qualifications:

- Extensive experience in performing gate guard services
 - Exceptional knowledge of law enforcement methods
 - Familiarity with security procedures
 - Immense ability to handle emergency situations efficiently
 - Remarkable ability to maintain safety awareness
 - Amazing ability to stand and walk for long periods
 - Excellent written and verbal communication skills
 - Proficient with MS Suite Products
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Professional Experience:

Gate Guard
HEB Grocery, High Island, TX
August 2007 – Present

Responsibilities:

- Performed periodic facility tours to identify any unusual activities.
- Examined gates, doors and windows to ensure security.
- Screened visitors before entering the facility.
- Validated ID badges of employees daily.
- Contacted police and fire department during crisis situations.
- Protected physical assets of the facility.
- Prepared incident reports for submission to Supervisor.
- Provided safety awareness trainings for employees.

Gate Guard
Security Personnel Inc., High Island, TX
May 2004 – July 2007

Responsibilities:

- Checked the visitors and vehicles on the entrance gate.
 - Managed incoming and outgoing traffic in the buildings.
 - Protected property against theft and damages.
 - Controlled opening and closing of entrance gate.
 - Checked visitor's credentials and issued entry passes.
 - Recorded arrival and departures times of employees.
 - Answered emergency calls promptly.
 - Performed basic maintenance duties including sweeping and mowing.
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Education:

High School Diploma
Grace M. Davis High School, Modesto, CA

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