
Glazing Estimator Resume

Job Objective

Experienced Glazing Estimator in search of reputable company where I can fill this position and enhance my skills while becoming a valued member of team.

Highlights of Qualifications:

- Sound knowledge of presentations, negotiations and sale of the architectural aluminum and glass projects
 - Strong knowledge of the Aluminum, Glass and Glazing Industry
 - Huge knowledge of project management functions and contracts in the glazing industry
 - Proficient with GDS and CAD
 - Ability to read and interpret documents such as safety rules
 - Solid understanding of estimating and cost control
 - Superior project management and communication skills
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Professional Experience:

Glazing Estimator, August 2005 – Present
Reitzer Group International, Agra, OK

- Prepared cost estimates for material, labor, glass, and equipment.
- Coordinated pre-bid and post-bid meetings.
- Trained, delegated and assigned material takeoffs to estimators.
- Reviewed cost estimate worksheets and bid scope with estimators.
- Prepared budget estimates for jobs in the planning and preconstruction stage.
- Supervised and mentored estimating department, developed JR estimator's talent.
- Executed presentation, Negotiation and Sales of Projects.

Glazing Estimator, May 2000 – July 2005
Paramount Window Company, Agra, OK

- Evaluated and altered window-engineering details.
 - Produced window system profile and shop drawings.
 - Monitored and maintained project documentation.
 - Analyzed all project related expenses.
 - Reviewed, monitored, and updated schedules and process all paper and phone communications.
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Education:

Bachelor's Degree in Construction Management, Lake Erie College, Painesville, OH

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