
Government Accountant Resume

Job Objective

Seeking a Government Accountant position to contribute my bookkeeping and office management skills to an organization offering opportunity for improvement.

Highlights of Qualifications:

- In Depth knowledge of government contract accounting regulations
 - Ability to analyze and research the company's position regarding compliance with government accounting regulations
 - Proficiency in accounting systems (Oracle and SAP)
 - Sound attention to detail and excellent analytical skills
 - Ability to manage multiple tasks and meet deadlines
 - Ability to effectively interact with all levels in the organization
 - Excellent project management skills, interpersonal skills, and communication skills
 - Ability to analyze complex information and present the findings in a simple manner
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Professional Experience:

Government Accountant, August 2005 – Present
Woodward Governor Company, Ukiah, CA

- Ensured the business process adheres to government rules and policies.
 - Prepared and maintain the Company's Disclosure Statement(s).
 - Managed preparation, submission, and negotiation.
 - Administered corporate compliance with applicable government contract accounting requirements.
 - Provided support to business process owners to help ensure they understand the implication of government regulations in their business area.
 - Provided conceptual application of regulation to commercial business operations.
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Education:

Bachelor's Degree in Accounting, Drexel University, Philadelphia, PA
Master's Degree in Accounting, Rider University, Lawrenceville, NJ

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